# ANNUAL REPORT 2020-2021



aqcs.ca



### Table of contents

| Portrait as at June 2021              | 3       |
|---------------------------------------|---------|
| Board of Directors 2020-2021          | 4       |
| Message from the President and CEO    | 5       |
| Labour Relations                      | 6 à 9   |
| Professional Development              |         |
| Public and Government Affairs         | 16      |
| School Executive Emeritus Award       | 17      |
| Publications                          |         |
| Committees                            |         |
| Professional Board and Section Chairs | 21 à 22 |
| Revenue and Expense Allocation        | 23      |
| Head Office Team                      | 24      |

### PORTRAIT AS AT 30 JUNE 2021

#### Mission

The AQCS brings together and supports its members. It works to improve employment conditions and to defend the rights of its members individually and collectively. It ensures the development of its members' professional skills at all stages of their career. Through its interventions, it contributes to the evolution of the public education network.

#### Strategic objectives 2020-2022

- To improve the conditions of employment of professional and managerial staff and to contribute to the enhancement and recognition of their professional status.
- To offer a diversified range of services in line with members' professional development needs.
- Consolidate the strategic positioning and increase the influence of the AQCS.
- Support the vitality of the PBs and sections through local support.



### BOARD OF DIRECTORS 2020-2021



Benoît LeBel Chairman

Director of the General Adult and Vocational Education Department SSC de la Seigneurie-des-Mille-Îles



School Transportation and Food Services Coordinator SSC de la Pointe-de-l'Île

Julie Larouche
Vice-Chair | Strategy

**Guy Bélair** 



Treasurer | Finance

Director of Financial Resource
Services
SSC du Val-des-Cerfs

Nathalie Paré



Director | Finance

Director of Information
Technology, School Organization
and Transportation Services

SSC des Draveurs



Chantal Giguère
Head of the College of
Professional Boards |
Governance

Corporate Secretary and Director
of Transportation Services
SSC de l'Estuaire



Relations Committee | Governance Director of Human Resources Services SSC des Premières-Seigneuries

**Head of the Professional** 

Érick Gaboury



**Director | Strategy**Director of Educational Services
SSC Marie-Victorin

Sophie Dubé



Jean-François Parent
President and Chief Executive
Officer
Association québécoise

des cadres scolaires

| Remuneration of directors        | Responsibility allowance |
|----------------------------------|--------------------------|
| Chairman                         | 8 000 \$                 |
| Directors with responsibilities  |                          |
| (Vice-Chair, Treasurer, Heads of | 4 500 \$                 |
| CPB and PRC Committees)          |                          |
| Administrators                   | 4 000 \$                 |

# A WORD FROM THE PRESIDENT AND CHIEF EXECUTIVE OFFICER

Writing this annual report means taking stock of a complex year, in which every management challenge has been linked, in one way or another, to the COVID-19 pandemic. The context of health measures is still influencing our decision-making at the time of publication.

From an associative point of view, this year has been characterized by agility and overcoming obstacles.

Thanks to the extremely valuable collaboration of your professional board chairs, who met on numerous occasions in 2020-2021, we were able to gather information on your reality in the field, on the needs of students and on the paths to educational success. This data has allowed us to fuel our discussions with the Minister of Education, Jean-François Roberge, and with the deputy ministerial teams, almost every week. This commitment has certainly increased the credibility of the AQCS.

In the area of labour relations, we have completed a vast survey with a large majority of our members on their concerns regarding the renewal of working conditions. The priorities you identified will pave the way for our upcoming actions with the Conseil du trésor!

For this consultation, as well as for our webinars, Issue Days and other virtual meetings planned throughout the year to keep in touch, you have responded. We are deeply grateful.

Enjoy your reading!



Affaul

**Jean-François Parent**President and Chief Executive Officer

### AQCS 2020-2021 achievements in brief

- Successful AQCS representations: 10 days of leave awarded to executives in recognition of time worked during the pandemic
- Extensive consultation of AQCS members for the renewal of working conditions followed by a tour of the sections
- Work on the revision of the rules for calculating group training hours (GTH)

- Launch of BaladAQCS, podcasts on management issues in the public education system
- 19 Issue days (discussion periods) organized by the professional boards on TEAMS
- Virtual School Executive Emeritus Awards: 4 members honoured

### LABOUR RELATIONS

# Extensive consultation with members on working conditions

During the past year, the members of the AQCS had the opportunity to express their concerns regarding their employment conditions as well as the conditions under which they carry out their work.

Nearly 1,000 members participated in a survey conducted in the fall in collaboration with researchers from the Industrial Relations Department of Université Laval. In the following months, the members of all the sections had another opportunity to express their opinions and discuss, within the framework of meetings planned for this purpose, orientations aimed at improving employment conditions.

Based on the results of this consultation, the Association's June General Council meeting established the Association's demands that will be put forward during the renewal of the terms and conditions of employment scheduled for the 2021-2022 school year.

# The AQCS obtains ten days of compensatory time for its members

The COVID-19 pandemic experienced during the school year and the magnitude of the management challenges it posed for school administrators prompted the Association to request some form of recognition for the tremendous efforts of its members.

Following numerous representations to the authorities concerned, a bank of ten days of compensatory time was granted to all school administrators in recognition of their exceptional contribution and sustained commitment in a health crisis situation.

#### Maintaining pay equity

In June 2020, the AQCS accepted the invitation of the Secrétariat du Conseil du trésor (SCT) to participate in the pay equity maintenance committee with the other associations of executives in the school and college networks. The exercise proposed by the SCT consists in conducting a vast survey of executives in order to determine what changes have occurred in their jobs over the past five years and to evaluate their impact on the evaluation of their jobs (Hay method).

Over the past year, the AQCS has played a leading role on the Pay Equity Committee while coordinating activities with other participating executive associations. A total of ten meetings were held with the Secrétariat du Conseil du trésor to develop the list of events that occurred, to design the questionnaire that will be used to collect information from participating executives and to agree on rules to ensure a representative sample of our organizations.

The participation of AQCS members in the survey is crucial, which is why we have made every effort to accompany and support them in this process: production of video clips, establishment of a support line and identification of dedicated resources. We will ensure a greater presence throughout the evaluation process, which should begin in the coming months.

# Revision of the rules for calculating group training hours (GTH)

In 2020-2021, a technical working committee on group training hours was set up with a mandate to make recommendations to the ministère regarding the updating of the rules for calculating GTHs. It should be remembered that these rules are issued annually to vocational training centres and adult general education centres and that they are used to establish the salary classification of the managers in these centres.

The last revision of the rules dates back to 2008, and the AQCS deemed it appropriate to update certain adjustment factors. A proposal, developed with the other associations of institutional executives and accepted by the ministère, has led to some interesting advances. These include the following:

- • In Adult General Education (AGE): reduction from twenty to ten students per group in the "Secondary Cycle One" teaching service.
- In AGE, the activities "Universe of generic competencies", "General educational development testing" and "Second Language Evaluation" are taken into account
- . • In vocational training (VT), the mark-up factor to compensate for dropouts was increased from 17% to 20%.

These changes will take effect in 2021-2022 and are expected to provide greater recognition of the work done by AGE and VT centre managers.

# Revision of the classification plan: a priority of the network associations

The numerous representations made jointly by the associations of the school network, with the AQCS in the forefront, will finally have made it possible to convince the ministerial authorities of the relevance of a major revision of the job classification plan.

Some twenty years after the introduction of the classification plan, there is no doubt that the characteristic duties of executive jobs have changed and that the work of school executives has become more complex; consequently, the job classes need to be reviewed.

This is what the Association intends to demonstrate to employer representatives over the next year, based on in-depth analyses of job trends and internal and external salary comparisons. In this way, the Association wishes to correct the salary gap of its members by ensuring that school administrators are paid commensurate with the responsibilities they are entrusted with.

# Future of the Pension Plan for Management Personel (PPMP)

Faced with the government's idea of merging the PPMP and the RREGOP, the AQCS, through the Regroupement des associations de cadres en matière d'assurance et de retraite (RACAR), has done a great deal of work to maintain for its members a distinctive pension plan that is more generous than the plan for unionized personnel, the RREGOP.

The Association is convinced that the structural problems of the PPMP can be resolved without terminating the PPMP and thus reducing the conditions of employment of executives.

Alternative scenarios to the merger of the RREGOP-PPMP plans have been developed and will certainly be discussed with the authorities concerned in the coming year.

# **Work of the Professional Relations Committee**

The Professional Relations Committee (PRC) is made up of members designated each year at the June meeting of the General Council. The members designated for 2020-2021 are Linda Laforest, Yolande Vanier and Geneviève Turcotte (substitute) as well as Guy Coutlée, Patrice Deschênes, Johnny Tardif, Érick Gaboury and Martin Hughes-Gauthier (substitute). Under the General By-Laws, the PRC's mandate is to assist the AQCS Labour Relations Department by identifying, documenting, validating and prioritizing collective labour relations files. As such, it reports to the General Council on its work. During the year 2020-2021, the PRC met on November 19, 2020, March 18, 2021 and June 10, 2021.

The main topics of discussion for the committee were:

- Classification plan revision
- The issues at stake in the grouped negotiation of working conditions for executives with the government
- Guidelines for the renewal of the working conditions of school managers
- Recognition of the contribution of school administrators in the context of the COVID-19 pandemic

#### Number of cases of personalized support

- 110 responses to requests for information on working conditions
- 187 responses to requests for advice on workrelated issues
- 63 cases requiring the assistance of Conrad Berry and Anne-Marie Dussault of the Labour Relations Department

#### **VISIT OF THE 2020-2021 SECTIONS**

Thanks to TEAMS and ZOOM, the AQCS permanent staff team was able to maintain its local representations, particularly during the spring tour on members' priorities for the upcoming talks on working conditions.

| Date              | Representative          | Section                  | Topics covered   |
|-------------------|-------------------------|--------------------------|--|
| October 2, 2020   | Jean-François           | Marguerite-Bourgeoys     | Welcome of new members   |
|                   | Parent                  |                          | Key issues for 2020-2021   |
| November 11, 2020 | Martin Caron            | Hautes-Rivières          | Presentation of Clic Gestion   |
| December 7, 2020  | Jean-François           | Premières-Seigneuries    | Main issues 2020-2021  |
| December 8, 2020  | Parent Conrad Berry     | Centre-du-Québec         | Main RLT files in progress; impacts of the proposed split of the section |
| December 10, 2020 | Conrad Berry            | Lanaudière               | Executive job classification   |
| December 11, 2020 | Martin Caron            | Regional HRD Table 03-12 | Presentation of Clic Gestion   |
| March 9, 2021     | Conrad Berry            | Marie-Victorin           | Issues related to the renewal of working conditions for executives       |
| March 22, 2021    | Jean-François<br>Parent | Hautes-Rivières          | General issues and local consultation on working conditions              |
| May 6, 2021       | Conrad Berry            | Outaouais                | Development of negotiations  |
|                   |                         | Des Chênes               | Main RLT files   |

# LOCAL CONSULTATION ON RENEWAL OF WORKING CONDITIONS FOR EXECUTIVES

| Date       |                     | Section                    |                           |
|------------|---------------------|----------------------------|---------------------------|
| March 2021 | Hautes-Rivières     | Pointe-de-l'Île            |                           |
| April 2021 | Affluents           | Lac Saint-Jean             | Rives-du-Saguenay         |
|            | Baie-James          | Lac-Témiscamingue          | Rouyn-Noranda             |
|            | Centre-du-Québec    | Marie-Victorin             | Sorel-Tracy               |
|            | (Riveraine)         | Monts-et-Marées            | Val-des-Cerfs             |
|            | Estuaire            | Navigateurs                |                           |
|            | Fleuve-et-des-Lacs  | Phares                     |                           |
|            | Grandes-Seigneuries |                            |                           |
| May 2021   | Appalachees         | Kamouraska-Rivière-du-Loup | Pays-des-Bleuets          |
|            | Capitale            | Laurentides                | Patriots-Riverside        |
|            | Charlevoix          | Laval                      | Portneuf                  |
|            | Chemin-du-Roy       | Lester B. Pearson          | Premières-Seigneuries     |
|            | Rive-Sud            | Marguerite-Bourgeoys       | Rivière-du-Nord           |
|            | De La Jonquière     | Mauricie                   | Seigneurie-des-Mille-Iles |
|            | Estrie              | Montreal                   | Sir-Wilfrid-Laurier       |
|            | Golfe               | Outaouais                  | Yamaska                   |
|            | Iles                |                            |                           |

### PROFESSIONAL DEVELOPMENT

# Innovation at the service of our members

Although the pandemic has had a major impact on our work organization, it has also allowed us to look at things differently and to develop our ability to adapt. In the Professional Development Department, this change has led to the emergence of some very interesting projects.

#### **PerformAQCS Program**

This new program is particularly aimed at new managers (2 to 3 years of experience) who are members of the AQCS.

This training takes place over a period of three days within a two-week period. Participants must first complete a self-assessment of their skills using the Clic Gestion application. The results obtained allow us to target development activities that are perfectly adapted to the reality of these managers. Each management theme is complemented by the practical application of the theoretical concepts discussed. This formula promotes the acquisition of key skills related to the role of manager, the creation of a network of expertise, the transfer of skills to the workplace, etc.

#### **Certificate in Leadership**

Thanks to a new partnership with the Leadership Institute, AQCS members can now register for the Leadership Certificate at a more than reasonable cost. A first cohort will start in the fall of 2021.

#### **BaladAQCS Series**

BaladAQCS was born from the desire of the AQCS to diversify its offer of support in the development of the professional skills of its members. This series of podcasts addresses management issues at the heart of the public education network. The four podcasts developed and recorded by the AQCS in 2020-2021, on the themes of emotional intelligence, leadership and managerial courage (two podcasts) have captured the attention of members since their launch in June 2021. These productions, which last 30 to 40 minutes, bring together at the same table a professional moderator, management experts and school administrators who have mastered the topic in question.



#### **Executives Under Pressure Program**

Developed in collaboration with our partner, the Association des cadres des collèges du Québec, this practical training program uses a participatory and innovative approach that is carried out in small groups of no more than ten people. The training is triggered by video clips reproducing real management situations, which have been suggested by CEGEP and school service centre managers. The formula is similar to an exchange and sharing group. It allows participants to benefit from the richness of group reflection and to develop management skills for dealing with recurring or new situations.

#### **Congress 2022 - The Future Taking Root**

The organizing committee of the AQCS congress has begun its reflection process for the planning of our major event, under the theme "The Future Taking Root". The event is scheduled to take place, at the time of printing, from March 16 to 18, 2022, at the Hilton Quebec Hotel. About 600 participants are expected to attend. The conference is held every two years and is the perfect opportunity for our members to discuss their role and the issues facing the education network.

# Issue Days: TEAMS in the service of associative life

Issue Days, a time for discussion on TEAMS between members of the same PB, were set up in 2020-2021. The PB councils were given various tools (facilitation grid, survey database, etc.) to organize these activities. The objectives were to provide a new opportunity for members to network and share knowledge, while promoting associative life during the pandemic. The members participated in large numbers and highly appreciated the formula.

#### Special achievements

## Administrative Officers and Executive Heads Committee

An Issue Day was organized in June 2021 for the school administrators in this group to provide them with an opportunity for discussion and networking. In addition, consideration was given to changing the title to administrative officer to better reflect the role of these managers.

#### PB of Human Resources Services

A two-year program was developed to grow the coaching skills of these members and to better support managers in their work settings. The developmental offering was launched in June 2021.

# **BP of General, Vocational and Business Training**

With the involvement of the PB Board, a communication plan was developed. The objectives were to raise awareness of the services and advocacy strength of the AQCS for VT, AGE and BT executives; to open the conversation with members; and to build privileged information channels. As part of this strategy, an Issue Day was held, as well as a focus group, to learn more about the needs of these school executives.

#### **ISSUE DAYS**

| РВ  | Date                     | Number of participants | Themes / Special features   |
|---|--------------------------|------------------------|---|
|   | 10 November              | 50                     | 2 bulletins, Bill 40 and extraterritorial agreements, telework management, registration period  |
| PBSO  | 13 January               | 43                     | Virtual enrolment, offshore agreements, kindergarten 4 years (last: participant's choice)   |
|   | 15 April                 | 38                     | Sharing of tools for online registration, preparation of the 2021-2022 school year  |
| PBIT  | 12 November              | 72                     | Computer controls, connectivity, equipment  |
|   | 1 <sup>er</sup> December | 65                     | Management of discipline on board buses, tracing of students and pandemic, impact of COVID-19 on the transport offered, reimbursement of expenses claimed by the transporters |
| PBTS  | 25 February              | 63                     | Sharing of tools for online registration, preparation for the start of the 2021-2022 school year, transportation of 4-year-olds   |
|   | 19 May                   | 56                     | Sharing of tools for online registration, preparation of the 2021-2022 school year  |
|   | 10 June                  | 65                     | Transport organization 2021-2022, electrification of school transport   |
| DDDCCM  | 10 December              | 17                     | Government Procurement Centre   |
| PBPSCM  | 18 March                 | 22                     | Normative framework and Collecto  |
| PBGVBT  | 14 December              | 102                    | School enrolment management, funding, impacts of extended lockdown (participant's choice)   |
| PBFRS   | 11 February              | 130                    | Discussions with members of the Direction générale du financement (DGF)   |
|   | 17 February              | 182                    | Lead in water   |
|   | 5 May                    | 213                    | Design and construction of a secondary school based on the principal of the "school of the future"  |
|   | 12 May                   | 221                    | School infrastructure management and inspection guide   |
| PBMRS   | 19 May                   | 83                     | Review of the development of the GIEES tool and its deployment in the school network  |
|   | 25 May                   | 119                    | Primary schools, program of needs PQI 2020-2030 (MÉQ)   |
|   | 3 June                   | 93                     | Construction of an elementary school under the new Guide de planification immobilière du MÉQ  |
| Administrative Officers and Executive Heads Committee | 3 June                   | 80                     | Development, resources (toolkit) and practice community, concerns related to the role of manager  |

#### **MANAGEMENT COURSES**

In partnership with: Association des cadres des collèges du Québec

Alliance des cadres de l'État

Association des gestionnaires des établissements de santé et de services sociaux

| Date                                | Theme  | Participants |
|-------------------------------------|--|--------------|
| October 7 and 14, 2020              | Being a remote team manager  | 20           |
| October 15, 2020                    | Coaching your team to build resilience   | 10           |
| October 30 and                      | Emotional intelligence   | 50           |
| November 6, 2020                    |  | 30           |
| October 30 and                      | Being a remote team manager  | 20           |
| November 6, 2020                    | D. C.  |              |
| November 4 and 11, 2020             | Being a remote team manager  | 20           |
| 19 November 2020                    | Coaching your team to build resilience   | 10           |
| November 20 and 27, 2020            | Acting strategically: Develop your action plan   | 50           |
| November 30 and<br>December 7, 2020 | Being a remote team manager  | 20           |
| December 1, er 2020                 | Dare to be a health leader in the new reality  | 36           |
| December 3, 2020                    | Coaching your team to build resilience   | 10           |
| January 29 and                      | Being a remote and hybrid team manager: a novelty for leaders                                      | 21           |
| February 4, 2021                    |  | 21           |
| February 10, 2021                   | Activate motivational levers to foster individual and collective commitment                        | 20           |
| February 17 and 24, 2021            | Being a remote and hybrid team manager: a novelty for leaders                                      | 21           |
| March 10, 2021                      | Activate motivational levers to foster individual and collective commitment                        | 20           |
| March 18, 2021                      | Preventing and managing disagreements and conflicts at a distance in a healthy way                 | 12           |
| March 18 and 24, 2021               | Being a remote and hybrid team manager: a novelty for leaders                                      | 18           |
| March 23, 2021                      | Preventing and managing disagreements and conflicts at a distance in a healthy way                 | 12           |
| March 25 and April 1, 2021          | Promoting wellness in the workplace  | 35           |
| March 31, 2021                      | Activate the levers of motivation to foster individual and collective commitment                   | 20           |
| April 13, 2021                      | Coaching your team to build resilience   | 10           |
| April 16, 2021                      | Stress and the manager   | 50           |
| April 23 and 30, 2021               | Emotional intelligence: the hidden face of leadership  | 50           |
| April 30 and May 7, 2021            | Acting strategically: Develop your action plan   | 51           |
| May 14 and 21, 2021                 | Managerial courage. Being a manager takes courage!   | 52           |
| June 2, 2021                        | Activate motivational levers to foster individual and collective commitment                        | 19           |
| June 4, 2021                        | Perfect your executive presence to exude confidence and control even under pressure                | 16           |
| June 18, 2021                       | Mastering the art of the question to act as a mobilizing leader and ignite collective intelligence | 18           |

#### **ADVANCED SESSIONS**

| Date                                | Professional Boards and topics   | Participants     |
|-------------------------------------|--|------------------|
| December 7,                         | PB of Financial Resources Services   | 47               |
| 2020                                | Ethics to dispel the chiaroscuro   |                  |
| January 27, 2021                    | PB of Financial Resources Services   | 79               |
|                                     | How to equip your audit committee to contribute to effective and informed        |                  |
|                                     | governance   |                  |
| February 10, 11,                    | PB of Human Resources Services   | 66               |
| 12, 18 and 19,                      | HR proximity, even from a distance!  | Members: 64      |
| 2021                                |  | Non-members: 2   |
| February 15,                        | PB of the School Organization  | 38               |
| 2021                                | Optimize your energy at work   |                  |
| February 26,                        | PB of Procurement and Contract Management Services                               | 83               |
| 2021                                | The use of possible exemptions to the COPA in the context of an emergency,       |                  |
| M 1 40 2024                         | including the COVID-19 pandemic  | 440              |
| March 18, 2021                      | PB of Procurement and Contract Management Services                               | 113              |
|                                     | Training on the update of the normative framework of contractual management      |                  |
| M                                   | in the education network and presentation of Collecto's services                 | (2)              |
| March 19, 2021                      | PB of Financial Resources Services   | 62               |
| A:1 7 2021                          | Professional ethics for chartered professional accountants                       | 60               |
| April 7, 2021                       | PB of Information Technology Why enter validated data into SIGRI?                | 60               |
| April 0 14 16                       | PB of General Secretariat and Communications Services                            | 104              |
| April 9, 14, 16,<br>23 and 30, 2021 | New issues, new challenges!  | Members: 79      |
| 25 and 50, 2021                     | ivew issues, new chullenges:   | Non-members: 25  |
| April 22 and 29,                    | PB of Educational Services   | 41               |
| 2021                                | Daily feedback and recognition   | Members: 40      |
| 2021                                | Dully Jeeubuck und recognition   | Non-members: 1   |
| April 28, 29 and                    | PB of Procurement and Contract Management Services                               | 147              |
| 30, 2021                            | Annual Symposium on Procurement and Contract Management in the Education         | Members: 46      |
|                                     | System   | Non-members: 101 |
| May 5, 2021                         | PB of Information Technology   | 114              |
| ,                                   | Digital responsibilities and legal obligations                                   |                  |
| May 12, 2021                        | PB of School Organization  | 20               |
| •                                   | Mini bootcamp: communicating with clarity and inspiring presence                 |                  |
| May 13, 2021                        | TRÉAQ - PBGVBT   | 300              |
|                                     | PB of General, Vocational and Business Training                                  |                  |
|                                     | Coffee break with Boucar!  |                  |
| May 18, 2021                        | PB of Information Technology   | 58               |
|                                     | Implement a SharePoint 365 intranet for half the price and half the time!        |                  |
| 19 May 2021                         | PB of School Administration Services   | 33               |
|                                     | How to manage employee stress in times of COVID-19?                              |                  |
| June 2 and 16,                      | PB of Information Technology   | 50               |
| 2021                                | Emotional intelligence: the hidden face of leadership                            |                  |
| June 3, 2021                        | PB of School Organization  | 12               |
|                                     | The feeling of being overwhelmed: better understanding to act rather than suffer |                  |

# Executive and Management Development Committee (CPCG)

The 2020-2021 year will undoubtedly have been one of virtual training. Although we have received several requests for funding to support the development of professional skills for school managers, the 2020-2021 fiscal year of the CPCG shows a surplus in the order of \$78,391.76. This situation is the result of the health measures introduced by the Public Health Department, which have led organizations to offer their managers virtual training. In fact, the costs attributable to these training sessions are much lower than those offered in person. In addition, the workload generated by the pandemic meant that several organizations did not offer training, since managers were unavailable. It should be noted that a request has been made to the ministère to have the 2020-2021 surplus carried over to 2021-2022.

#### The CPCG in numbers

## Amount reimbursed to various organizations for training:

• Recognized credit courses: \$148,497.73

• Seminars and conferences: \$7,700

• Custom developmental activities: \$120,447.73

• Number of courses: 48

• Total number of eligible persons: 2,092

#### **SECTION TRAINING SESSIONS 2020-2021**

| Section              | Theme   | Date of completion   |
|----------------------|---|----------------------|
| Affluents            | Professional know-how   | January 31, 2021     |
| Estrie               | Creating movement - the recipe  | May 5, 2021          |
| Fleuve-et-des-Lacs   | Promoting wellness in the workplace   | June 26, 2021        |
| Hautes-Rivières      | Team building: how to intervene?  | April 30, 2021       |
| Laval                | The feeling of being overwhelmed: better understanding to act rather than suffer  | November 30,<br>2020 |
| Les Îles             | The practice of collaboration   | July 5, 2021         |
| Marguerite-Bourgeoys | Being a remote and hybrid team manager  | March 11, 2021       |
| Marguerite-Bourgeoys | Your political skills: be strategic and increase the impact of your influence     | December 11,<br>2020 |
| Marguerite-Bourgeoys | Mammoth hunt - stress conference  | May 7, 2021          |
| Marie-Victorin       | Best practices for remote management  | February 18, 2021    |
| Mauricie             | Civility at Work - workplace climate, responsibility and obligation               | March 31, 2021       |
| Outaouais            | Stocking your toolkit to overcome the unexpected / Resilience tips and strategies | May 6, 2021          |
| Pointe-de-l'île      | Zero email  | May 11, 2021         |
| Rives-du-Saguenay    | Standing your ground  | May 7, 2021          |

### PUBLIC AND GOVERNMENT AFFAIRS

"There for our members, there for the network" is the signature that was chosen to embody the commitment of the AQCS in this particular year. In 2020-2021, the Association has indeed relentlessly pursued its representation work, remaining attentive to members to support them in their management challenges.

# Representations related to the pandemic

Each week, the AQCS continued its work of gathering information on the reality in the field for its members, with regard to management in this time of pandemic. A total of 13 special meetings of the College of Professional Board (PB) chairs were organized for this purpose. We were thus able to make various recommendations to the Minister, particularly concerning the tightening of sanitary measures in schools.

#### Consultation with the FCSSQ

The transformation of school boards into school service centres and the change in their governance in 2020 required a review of the mandate (and name) of the Fédération des commissions scolaires du Québec. In January 2021, a new CEO was appointed to lead the Fédération des centres de services scolaires du Québec, Ms. Caroline Dupré. The CEO of the AQCS, Mr. Jean-François Parent, met with her to establish a new basis for partnership between our organizations, particularly with regard to the production of opinions and recommendations for the ministère.

#### **Lunchtime Webinars**

Another innovation, accelerated by the context and the use of exchange platforms: the AQCS planned three webinar lunches, hosted by Jean-François Parent, CEO, and Conrad Berry and Martin Caron, respectively Director of Labour Relations and Professional Development. They provided updates on current Association issues and challenges bringing members together on September 15, 2020, December 4, 2020 and March 11, 2021 through TEAMS. Approximately 200 members attended each of these live presentations, which was a welcome exercise.

#### **Special Recognition**

To pay tribute to the deep dedication of the members during the year 2020-2021, both in terms of associative involvement and for their overall professional commitment, the AQCS sent them a gift. It was a photo frame with this message: "You are an outstanding manager. Commitment and expertise are rooted in your action." At the sight of it, we hoped that our members would remember how proud we are to accompany them.

#### **Web Presence**

- www.aqcs.ca: nearly 27,000 single visits in 2020-2021
- 15 InformAQCS publications
- 100 Facebook, Twitter and LinkedIn posts

### School Executive Emeritus Award

AQCS members who distinguish themselves by their achievements, their commitment and their expertise received the School Executive Emeritus Award during a webcast ceremony on June 14, 2021. The pace was set by our Board of Directors Chairman, Mr. Benoît LeBel and Ms. Taïna Lavoie, professional facilitator.



**Career Achievement Category** Christiane Séguin

Director, Special Education and Complementary Educational Services SSC du Fleuve-et-des-Lacs

Deeply committed in her region to the success of students with special needs, Christiane Séguin is also recognized at the provincial level through her presence at various ministerial tables.



**Next Generation Category** 

**Wen-Ching Chang** 

Director, Information Resources Department

SSC Marguerite-Bourgeovs

Mr. Chang manages a department of 120 employees and managers. He carried out a structural reconfiguration of the teams specialized in infrastructure, development, project management and application maintenance. These vast projects have allowed him to distinguish himself in the last year.



**Team Achievement Category** 

François Lemire and André Lacasse

Director and Assistant Director of PTC Antoine-de-Saint-Exupéry SSC de la Pointe-de-l'Île

These winners distinguished themselves by their commitment to organizing accelerated training for CHSLD attendants in the context of the pandemic. Their sense of mobilization of personnel contributed to the start-up of 45 cohorts, for a total of 1,000 students.

**17** 

#### **School Executive Emeritus Award Selection Committee 2020**

- Mr. Benoît LeBel, Chairman of the Board of Directors of the Association québécoise des cadres scolaires
- Mr. Jean-François Parent, President and CEO of the Association québécoise des cadres scolaires
- Ms. Sandra Coulombe, President of the Professional Board of Human Resources Services
- Ms. Marie-Claude Asselin, Director General of the Centre de services scolaires des Premières-Seigneuries
- Mr. Yannick Roy, Director General of the Centre de services scolaires Harricana
- Mr. Nicolas Prévost, President of the Fédération québécoise des directions d'établissement d'enseignement

### **Publications**

| Date of publication | Publication   | PB that contributed to the drafting  |
|---------------------|---|--|
| 10 August 2020      | Press Release: "AQCS pleased with updated back-to-school plan"  |  |
| 17 August 2020      | Press release: "New measures for educational success: AQCS welcomes the leeway offered to school service centres"   |  |
| 20 August 2020      | Press release: "School executives await clarification on space additions to school infrastructure"  |  |
| August 28, 2020     | Open letter: "Being a school administrator in the context of COVID-19".   |  |
| September 23, 2020  | News Release: "Bill 66: New schools for students, but maintenance budgets should be increased"  |  |
| September 23, 2020  | Press release: "Incentive for the return of retired teachers: an interesting measure, to be extended"   |  |
| October 6, 2020     | Press Release: "Public School Week: The AQCS appreciates the hard work of executives and their teams"   |  |
| October 29, 2020    | Press release: "Additional pedagogical days: a good strategy for success"   |  |
| January 8, 2021     | News Release: "School Air Quality: School administrators still taking action"   |  |
| February 4, 2021    | Opinion - Education in the context of a pandemic - COVID-19 - Consultation of the Conseil supérieur de l'éducation  | Chairs of PBs  |
| March 25, 2021      | News Release: "2021-2022 Budget: school building maintenance remains an issue, says the AQCS"   |  |
| March 31, 2021      | Brief: Meeting for Educational Success: Education beyond the pandemic   | PB of Educational Services, PB of<br>General, Vocational and Business<br>Education |
| May 6, 2021         | Opinion of 2021-2022 operating, capital and school transport budget rules   | Co-signed with FCSSQ   |
| 10 May 2021         | Notice on the Regulation respecting the standards of ethics and professional conduct applicable to members of the board of directors of a French-language school service centre | Co-signed with FCSSQ   |
| June 14, 2021       | Press Release, School Executive Emeritus Award: "The AQCS honours school executives"  |  |
| June 16, 2021       | Brief on the electrification of school transportation   | Co-signed with FCSSQ   |

### Committees

Within the numerous committees\* that allow the AQCS to achieve its mission: committed members, proud to share their expertise. We would like to warmly thank each of them.

Data as of June 30, 2021

| MÉQ Committees   | Representatives  |
|--|--|
| Comité consultatif des administrateurs (CCA)   | Conrad Berry   |
| Advisory Committee on Sexuality Education  | Michel Enright   |
| Governance Committee AE-FP   | Chantal Bérubé   |
| - Joint (Sub-Committee) on Adult Education - AE  | Daniel Boudrias, Patrick<br>Guillemette                      |
| - (Sub-committee) Complementary Services   | Josée Lepitre, Isabelle Beaudin                              |
| Research and Development Committee on Techno-pedagogical Tools                                       | Rémi Asselin   |
| Comité du personnel de direction d'école (CPDE)  | Conrad Berry   |
| Comité du personnel de direction de centre (CPDC)  | Conrad Berry, Stéphan Laurence                               |
| Comité du personnel de direction de centre (CPDC) VT   | Jules Goulet, Benoit LeBel                                   |
| Comité du personnel de direction de centre (CPDC) AGE  | René Caron, Denis Champagne,<br>Marie Hamel, Patricia Richer |
| External Committee on Bureaucracy  | Jean-François Parent   |
| Consultation on changes to the budgetary rules   | Francys Robidoux   |
| Comité de gestion des infrastructures scolaires (GICS)   | Patrick Allard, Michel Gagnon                                |
| Follow-up committee - documentation of the number of illegal overtaking and crossing of school buses | Jonathan Leggitt   |
| Monitoring Committee for the implementation of new AGE programs of study                             | Sylvie Ménard  |
| MEES Committee Partners and Working Group  | Rémi Asselin, Jean-François Parent                           |
| MEES-Réseau Committee - Education Table  | Michel Turcotte  |
| MTQ/MEES Committee - Safety and Equipment  | Jonathan Leggitt   |
| Comité national de pilotage de la Stratégie d'intervention Agir autrement (SIAA)                     | Michel Turcotte  |
| National VT Professional Development Day   | Chantal Bérubé   |
| Distance Education Subcommittee  | Yolande Vanier   |
| Quebec Interdisciplinary Pedagogical Council (CPIQ)  | André Lachapelle   |
| Québec en réseau training (services to businesses)   | Guylaine Bourque   |
| Special Education Advisory Group (SEAG)  | Michel Turcotte  |
| National Working Table on Home Education   | Michel Turcotte  |
| Working Table on Early Childhood Education   | Lyne Robichaud   |

| Other committees   | Representatives  |
|--|--|
| Annual General Meeting of CTREQ members  | Martin Caron   |
| Education Knowledge Transfer Collaborative Committee and its working sub-committees      | Nicole Labrecque   |
| Executive and Management Development Committee (CPCG)                                    | Martin Caron, Cathy Garceau,<br>Jean-François Parent       |
| Steering committee on equipment  | Jonathan Leggitt   |
| School Travel Safety Campaign Partners Committee (ATEQ)                                  | Julie Larouche   |
| Follow-up Committee on the Shifting to Health in Schools Policy Framework                | Lise Babin   |
| Steering committee on the development of the competency profile for pedagogical advisors | Nicole Labrecque   |
| Success for Youth Foundation   | Jean-François Parent                                       |
| Acquisition Day  | Huguette St-Hilaire  |
| Regroupement des associations de cadres en matière d'assurance et de retraite (RACAR)    | Conrad Berry, Anne-Marie Dussault,<br>Jean-François Parent |
| Round Table of key representatives of the English educational community                  | Heather Joy Halman   |
| HR Direction Issue Table   | Sandra Coulombe, Mélanie Boisselle                         |
| Managers' Table on ethnocultural, linguistic and religious diversity issues in schools   | Michel Turcotte  |
| National Education Network Anti-Homophobia and Transphobia<br>Table                      | Caroline Sauvé, Marie-Lise Rainville                       |
| Provincial Issue Table on violence, youth and the school environment                     | Marie-France Dion  |

### Professional Board and Section Chairs

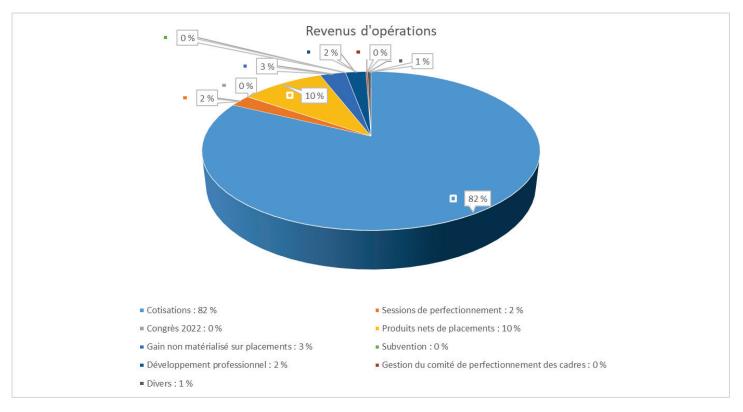
We salute the valuable involvement of these members, who contribute to the vitality of our entire Association.

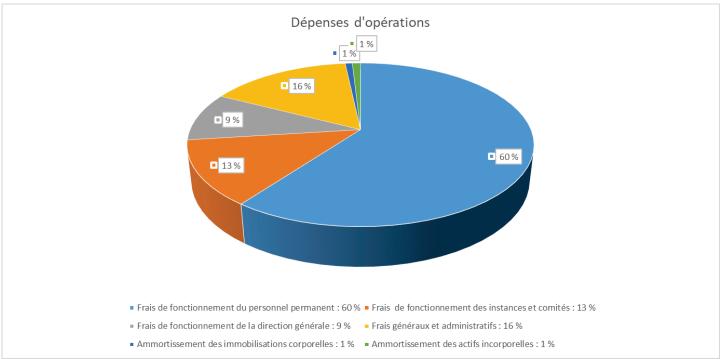
| Professional Board                                    | Chairs  |
|---|---|
| PB of School Organization                             | Nathalie Provost  |
| PB of General, Vocational and Business Training       | Diane Laberge, Co-Chair<br>Sébastien Noël, Co-Chair       |
| PB of School Administration Services                  | Martin-Hugues Gauthier                                    |
| PB of Procurement Services and Contract Management    | Michelle Therrien   |
| PB of Financial Services                              | Yannick Lyrette   |
| PB of Human Resources Services                        | Sandra Coulombe   |
| PB of Material Resources Services                     | Denis Riopel  |
| PB of General Secretariat and Communications Services | Marie-France Dion, Co-Chair<br>France Pedneault, Co-Chair |
| PB of Transportation Services                         | Jonathan Leggitt  |
| PB of Educational Services                            | Michel Turcotte   |
| PB of Information Technologies                        | Stéphane Bilodeau   |

| Section                                      | Chair              |
|--|--------------------|
| Affluents                                    | Éric Lavoie        |
| Appalaches                                   | André Dallaire     |
| Baie-des-Chaleurs                            | Nathalie Meunier   |
| Baie-James                                   | Sonia Caron        |
| Beauce-Etchemin                              | Christian Buteau   |
| Capitale                                     | Marisa Moscini     |
| Central Québec                               | Benoît Sévigny     |
| Centre-du-Québec                             | Benoit Gauthier    |
| Charlevoix                                   | Geneviève Turcotte |
| Chemin-du-Roy                                | Pascal Bilodeau    |
| Chic-Chocs                                   | Stéphanie Côté     |
| Comité gestion taxe scolaire Île de Montréal | Pierre Venne       |
| Côte-du-Sud                                  | Louis Fillion      |
| De La Jonquière                              | Jessie Audet       |
| Découvreurs                                  | Guillaume Métivier |
| Deux-Rives                                   | Guy Coutlée        |
| English-Montréal                             | Nathalie Lauzière  |
| Estrie                                       | Éric Arseneault    |
| Estuaire                                     | Chantal Gagnon     |

| Section                    | Chair                  |
|----------------------------|------------------------|
| Fleuve-et-des-Lacs         | Isabelle Bergeron      |
| Golfe                      | Éric Faguy             |
| Grandes-Seigneuries        | Jason Trevis           |
| Harricana                  | Serge Paquin           |
| Hautes-Rivières            | Luc Martin             |
| Îles                       | Martine Bourgeois      |
| Kamouraska-Rivière-du-Loup | Serge Pelletier        |
| La Vérendrye               | Nathalie Legault       |
| Lac Saint-Jean             | Marc-André Ouellette   |
| Lac-Abitibi                | Yves Dubé              |
| Lac-Témiscamingue          | Catherine Bégin        |
| Lanaudière                 | Michel Brien           |
| Laurentides                | Samuel Fortin          |
| Laval                      | Christian Robert       |
| Lester-BPearson            | Jeffrey Wood           |
| Marguerite-Bourgeoys       | Yolande Vanier         |
| Marie-Victorin             | Christian Hinse        |
| Mauricie                   | Mélissa Trudel         |
| Montréal                   | Caroline Lefebvre      |
| Monts-et-Marées            | Manon Maltais          |
| Navigateurs                | Martin-Hugues Gauthier |
| Outaouais                  | Monia Lirette          |
| Patriotes-Riverside        | Patrice Filiatreault   |
| Pays-des-Bleuets           | Jean-François Ouellet  |
| Phares                     | Johnny Tardif          |
| Pierre-Neveu               | Jacinthe Fex           |
| Pointe-de-l'Île            | François Lemire        |
| Portneuf                   | Michel Proulx          |
| Premières-Seigneuries      | Eddy Vallières         |
| Rives-du-Saguenay          | Stéphane Angers        |
| Rivière-du-Nord            | Richard Thériault      |
| Rouyn-Noranda              | Éric Rousseau          |
| Seigneurie-des-Mille-Îles  | Linda Laforest         |
| Sir-Wilfrid-Laurier        | Karen Moore            |
| Sorel-Tracy                | Karine Généreux        |
| Val-des-Cerfs              | Isabelle Beauregard    |
| Yamaska                    | Gaétan Dion            |

### Revenue and expense allocation





### Head Office Team

**General Direction** 



**Jean-François Parent**President and CEO



**Louyse Trudel** Administration Officer



Maude Caron Administrative Technician (Accounting)

**Labour Relations** 



**Conrad Berry** CIRC, Director



**Anne-Marie Dussault** CHRP, Advisor



**Jennyfer Robinson** Administrative Technician

**Communications** 



**Josée St-Hilaire** Advisor



Manon Cloutier Administrative Technician

**Professional Development** 



**Martin Caron**Director



**Isabelle Rathé** Steward



**Elaine Laberge** Administrative Technician



**Sandra Melançon** Office Agent



**Sonia Lagacé** Office Agent





5600, boulevard des Galeries, Suite 610 Quebec (Quebec) G2K 2H6 T. 418 654-0014 F. 418 654-1719 aqcs.ca