

Nomination Booklet

School Executive Emeritus Awards 2023

Recognizing Excellence in
Educational Management

2022 Recipients



Career Achievement

Louise Lacoste
Director, General Adult,
Vocational Training,
CSS de Laval



Emerging Talent (ex aequo)

Sylvie Côté
Director, HRS
CSS Marie-Victorin



Emerging Talent (ex aequo)

Yves Debigaré
Coordinator, ITS
CSS des Patriotes



Team Achievement

Jean-François Chalut, Marie-Hélène Lambert, Marc
Prescott, Nathalie Provost,
Marie-Claude Thivierge, Marie-Josée Villeneuve
Watch Committee, CSS Marguerite-Bourgeoys



The **School Executive Emeritus Awards** were initiated to promote the excellence of school administrators in advisory, support and supervisory roles in school service centers and school boards, adult education and vocational training centers, and elementary and secondary schools.

Four award categories

The application must be submitted for **one of the following four categories**. There is a different form for each category in this booklet.

- **Career Achievement:** This category honours a school executive with an outstanding career path and achievements.
- **Team Achievement:** This category honours two or more school executives who have combined their expertise to carry out a major project aimed at improving the efficiency of their organization.
- **NEW Innovation:** This category honours an executive with leading-edge practices who has implemented innovative, creative or bold projects and processes.
- **Emerging Talent:** This category honours an outstanding school executive who has been in the job for less than 5 years.

Nominations

- Nominations must be submitted and signed by directorates of school service centers, school boards, members of the ADGSQ or the ADGCSAQ.
- Nominations must meet the eligibility requirements.
- The electronic version of this nomination booklet is available on our website at <https://www.aqcs.ca/evenements/prix-cadre-scolaire-emerite/>.

Eligibility requirements and procedures

- Be an active member of the AQCS by December 31, 2022.
- Only applications that are completed in the nomination booklet and comply with the requirements will be considered.

2023 Selection Committee

The committee's mandate is to evaluate the nominations and select the award recipients. It is composed of five individuals:

- Julie Larouche, Chair of the Board of Directors of the Association québécoise des cadres scolaires
- Jean-François Parent, President and CEO of the Association québécoise des cadres scolaires
- Mélanie Boisselle, Co-Chair of the Professional Board of Human Resources Services
- Alain Desruisseaux, Director General of the Centre de services scolaires des Bois-Francs
- Nancy Lapointe, Director General of the Centre de services scolaires des Samares
- Nicolas Prévost, President of the Fédération québécoise des directions d'établissement d'enseignement (FQDE)

Deadline

- The completed nomination form, along with a photo, must be sent to AQCS headquarters **no later than March 13, 2023**.
- Contact information is provided at the end of the nomination booklet.

Awarding of the prize

Applicants and recipients will be contacted in April 2023 with details of the awards ceremony.

☐ I enclose a recent photo of the nominee (JPG).

Candidate

Name _____
 Organization _____ Position _____
 Work Phone _____ Ext. _____ Cellular _____ Email _____

Identification of the directorate submitting the application

Name _____

Contact person for the follow-up of the nomination

Name _____
 Name _____

Achievements (45% of points)

Describe the candidate's professional achievements or innovative practices that have created value and contributed to the quality of services for the student, staff, parents or community of your school service center or school board. (200 words)

Professional commitment (45 % of points)

Describe the candidate's distinctive qualities, skills and competencies: strategic leadership, proactive and effective management, ability to mobilize teams, leveraging expertise, innovation, collaborative approach, etc. (300 to 500 words)

Community involvement (10 % of points)

Mention the candidate's community contributions as an individual or within any type of organization or association of a cultural, political, sports or charitable nature. Indicate how these contributions have helped the school service center or school board to shine in the region. (100 words)

Complete the nomination on the last page of this booklet.

☐ I enclose a recent photo of the nominee (JPG).

Candidate

Name _____
 Organization _____ Position _____
 Work Phone _____ Ext. _____ Cellular _____ Email _____

Identification of the directorate submitting the application

Name _____

Contact person for the follow-up of the nomination

Name _____
 Name _____

Presentation (20% of points)

Summarize the career path of the executives involved or describe the strengths or particularities of the nominated team. (200 words)

Accomplishments (40% of points)

Describe the project completed by this team and its impact on the organization in terms of efficiency. (300 to 500 words)

Collaboration (40% of points)

How did the executives work together in synergy? How did their combined expertise and skills benefit the success of the project? (300-500 words)

Complete the nomination on the last page of this booklet.



Form 3
INNOVATION CATEGORY

This category honours an executive with leading-edge practices who has implemented innovative, creative or bold projects and processes.

☐ I enclose a recent photo of the nominee (JPG).

Candidate

Name _____
Organization _____ Position _____
Work Phone _____ Ext. _____ Cellular _____ Email _____

Identification of the directorate submitting the application

Name _____

Contact person for the follow-up of the nomination

Name _____
Name _____

Profile (40% of points)

Summarize the background of the executive involved, highlighting his/her leading practices (300-500 words)

Achievements (40% of points)

Describe the innovative, creative or bold projects or processes implemented in your organization by this executive. (300 to 500 words)

Outreach (20% of points)

Has this executive's sense of innovation inspired other initiatives, led to new practices within the organization? (200-500 words)

Complete the nomination on the last page of this booklet.



Form 4
NEW CATEGORY

This category honours an outstanding school executive who has been in the position for less than 5 years.

☐ I enclose a recent photo of the nominee (JPG).

Candidate

Name _____
Organization _____ Position _____
Work Phone _____ post _____ Cellular _____ Email _____

Identification of the directorate submitting the application

Name _____

Contact person for the follow-up of the nomination

Name _____
Name _____

Presentation (20% of points)

Summarize the candidate's career path. (200 words)

Profile (40% of points)

Describe the skills or abilities that make this executive a promising future educational leader. (300-500 words)

Achievements (40% of points)

Describe the candidate's professional achievements in your organization. (300 to 500 words)

Message from the Executive Director (maximum of 500 words)

Express your pride and encouragement to the nominee. This message will be read and delivered at the awards ceremony.

Complete the nomination on the last page of this booklet.

Consent to apply

The candidate accepts that his or her nomination be publicized by AQCS and that his or her photo and a brief description of his or her achievements be published in AQCS communication tools (social media, *InformAQCS*, website), in the communication tools of his or her school service center or school board (newsletter, website, etc.), in a press release sent to the MEQ and to the actors of the education network and in any AQCS communication tool that will recall the event.

By signing, the nominee certifies the accuracy of the facts presented in the nomination form and authorizes their publication.

Applicants and recipients will be contacted in April 2023 with details of the awards ceremony.

Signature of the candidate

Location

Date
(YYYY-MM-DD)

(If more than one candidate)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature of the directorate submitting the application

Signature of the Director General

Location

Date
(YYYY-MM-DD)

Submission of nomination form: March 13, 2023
Please attach a recent photo to your application

By email: jst-hilaire@aqcs.ca

Information: 418 654-0014, ext. 224

